



Jawaharnagar, Khanapara,

KENDRIYA VIDYALAYA SANGATHAN
Regional Office,

GUWAHATI-781022

Phone: 2360107/2360108(FAX)/2360106/2360105

F.23-1/(Circular)/2008-09/KVS(GR)/AA/

Dated : 12.03.2009

To

The Principals
All Kendriya Vidyalayas
Guwahati Region

Sub : Settlement of re-imburement claims towards Children's
Educational Assistance

Sir/Madam,

You are well aware of that Children's Educational Assistance came into effect from 1st of September 2008 according to which claims are reimbursable on quarterly basis and within prescribed limit during a financial year as per guidelines issued for the purpose.

This office is in receipt of proposals from some vidyalayas of the region seeking approval for clearance of dues towards reimbursement of claims under Children's Educational Assistance whereas the re-imburement claims need to be settled at the vidyalaya level as per guidelines without referring the cases to this office .

An application form seeking re-imburement of claims under Children's Educational Assistance is enclosed for implementation.

A format is also enclosed for maintenance of register to keep a note on re-imburement of claims on quarterly basis and finally at the end of each financial year.

The accounts related to the re-imburement of claims under Children"s Educational Assistance are auditable by both A.G. & internal audit teams.

Yours faithfully

Encl: as above

(A.K. VAJPAYEE)
ASSISTANT COMMISSIONER

Copy to :-

Administrative Officer, KVS(RO) Guwahati for information and necessary action.

ASSISTANT COMMISSIONER



Jawaharnagar, Khanapara,

KENDRIYA VIDYALAYA SANGATHAN
Regional Office,

GUWAHATI-781022
Phone: 2360107/2360108(FAX)/2360106/2360105

F.16-9/2008-09/KVS(GR)/AA/

Dated : 28.07.2009

MOST URGENT
SPEED POST

To

The Principals
All Kendriya Vidyalayas
Guwahati Region

Sub : **Compilation of Pay Bill.**

Sir/Madam,

Please furnish information to this office as per attached format based on pay bill for the month of July'2009 along with copy of pay bill duly certified immediately for regional compilation and onward transmission to KVS(HQ) as urgently required. Information may also be down loaded to KVS(RO) Guwahati website latest by 01.08.2009.

Yours faithfully

Encl: as above

(A.K. VAJPAYEE)
ASSISTANT COMMISSIONER

Copy to :-

- (1) Administrative Officer, KVS(RO) Guwahati for information and necessary action.
- (2) Cashier, KVS(RO) Guwahati.

KENDRIYA VIDYALAYA _____

INFORMATION AS PER PAY BILL FOR THE MONTH OF July'2009

Sl No	Category of employee	No of post sanctioned	No of post in position	No of post Vacant	Total Band pay drawn	Grade Pay	DA	TPA	HRA	Other allow.	Grand Total	Deduction	P.F.	Other all deduction	Total deduction	Net Pay
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Note : For column number 6-17 the total amount in respect of each category should be mentioned for in position strength only.

PRINCIPAL

