

KENDRIYA VIDYALAYA SANGATHAN

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No.F. 62-1/2009-KVS (GR)/

Dated:- 4th March, 09

FAX/SPEED POST

To
The Principal,
Kendriya Vidyalayas
Guwahati Region

Sub:- Requirement of sanction of funds from plan fund for purchase of computers.

Ref:- KVSHQ, New Delhi letter No. 6-1/KVS(EDP)/2008-09/Comp.Infra. dated 25th Feb,09.

Madam/Sir,

You are aware that KVS has been providing all helps and supports to our Vidyalayas for improving of computer infrastructure. In order to strengthen ICT infrastructure in KVs, KVS (Hqrs) has been sanctioning funds from plan fund and also given administrative approval to purchase from VVN.

You are therefore, requested to critically review ICT infrastructure of your Vidyalaya and submit the requirement of computers in the enclosed prescribed formats latest by 6th March, 09 for onward transmission to KVS (HQ) on 7th March, 09 without fail.

While sending the requirement the following points should be taken into consideration:

1. Those KVs which have been sanctioned computers during the academic year 2008-09 for purchasing PCs for places other than computer lab need not be sent again.
2. The proposal for requirement of computers from plan fund for project sector KVs should not be sent.
3. Proposals from KVs where sufficient VVN fund is not available should only be sent.
4. The capacity of a computer lab is restricted at 25 computers; therefore the requirement of computers may be assessed accordingly.

Treat this as MOST URGENT.

Yours faithfully,

Encl:- As above

(A.K. Vajpayee)
Assistant Commissioner

Note:- Separate sheet is to be used for each format

Format-I

REQUIREMENT OF SANCTION OF FUNDS OUT OF PLAN FUND FROM KVS(HQRS) FOR THE PURCHASE OF COMPUTERS FOR COMPUTER LAB

Name of the Vidyalaya _____

S.No	Name of KV	No. of students in the school	Pupil PC Ratio	No. of computer Labs in the KV.	Total no. of existing computers in computer lab.	No. of additional computers required to be installed in the labs	Is there enough space in the labs to store additional computers (Yes/ No)	Amount needed to be sanctioned by KVS(Hqrs.) (Rs in Lacs)	Remarks

Signature of the Principal

Format-II

REQUIREMENT OF SANCTION OF FUNDS OUT OF PLAN FUND FROM KVS (HQRS) FOR THE PURCHASE OF COMPUTERS FOR COMPUTER LAB (for Science Labs, Library, Staff Room)

Name of the Vidyalaya _____

S.No	Name of KV	No. of students in the school	No. of teachers in the school	Pupil PC Ratio	No. of computers required to be installed in three labs (Phy, Chem & Bio, Jr. Sc Lab)	No. of computers required to be installed in the library	No. of computers required to be installed in staff room	Is there enough space in Science Labs, Library & Staff room (Yes / No)	Amount needed to be sanctioned by KVS(Hqrs.) (Rs in Lacs)	Remarks

Signature of the Principal